



Lansing Skating Club

BOARD OF GOVERNORS MEETING MINUTES

Tuesday, August 13, 2024 7:00 pm, via Zoom

Voting Board Members:

Bree Anderson, President
Josie Chiu, Vice President
Erica Tobe, Secretary
Karen Schniers, Treasurer
Sarah Capizzo, Pro Representative
Macy Shroyer, Member at Large (absent)
Erin Bryant, Member at Large
Jessica Vandermoore, Member at Large (absent)
Natalia Tieman, Member at Large, Membership Chair (absent)

Appointed Positions:

Test Chair, Jessica Vandermoore
Sanction Chair, Kirsten Zischolz
SafeSport Chair, Summer Minnick
Van Camp Chair, Erin Bryant and Josie Chiu
Volunteer Chair, Erica Tobe
Van Camp Awards: Sarah Capizzo and Diane VanAken

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Meeting called to order at 7:05 by Bree and quorum confirmed.

Member Appointment: Erica Tobe was re-appointed to the board to fill a member role. Sarah made a motion; seconded by Karen. Board approved.

Josie (approved consent agenda and minutes), seconded by Karen. Motion for agenda and minutes approved.

Old Business

- **Adult Skater Gifts and NQS Gifts:** Adult skater gifts and NQS gifts need to be purchased. Sarah will work with Diane on a gift for both groups and will work on purchasing it. Sarah will try to complete by 9/15.
- **Thank you to board members:** thank you for providing leadership since the last meeting.

Committee Reports/Updates

- **Financial Report (Karen):** Karen has switched to Quick Books from Quicken to manage finances. In June, Karen opened up Capital National Bank Accounts and has moved a portion of club funds. A portion of funds have been left in Fifth Third Checking. Karen has also opened CD's (6 months) to support growth for the club. Once transitioned, Karen will prepare a budget for the club (Goal: September meeting.)
- **Membership Report (Natalia):** no update; Learn to Skate is going well with additional skaters joining private lessons.
 - **Discussed Coaching and Club Growth Discussion** – Sarah discussed state of affairs and summer group scheduling. Will add as a standing item for future meetings.
- **Test Session Report (Jessica):** Aiming to conduct a fall test session. Looking to hold one in October; fall session will be TBD.

- **Van Camp Competition Committee** (Erin & Josie): Josie shared that Erin and Josie met with the Greater Lansing Sports Authority to provide additional support and meeting went well. GLSA will assist with some of the marketing details (website/sign for the registration area). They also provided additional pointers for support. Discussed ribbons and medals; discussed option of using new logo for IJS skaters; also discussed working with local vendors. Discussed new logo potential. Will be submitting applications for Excel and Dance soon. Discussed shirts to be sold on site. Sarah shared that Erin B. asked for the chairs to come in to purchase the ice. There are also additional rules related to videographer for Van Camp. Bree suggested we have videographer service available; but add additional dollars to skater gifts or catering. Josie has sent out official emails.

Discussed need to fill sanction chair role. Sarah will talk to Erin B about the potential role in the interim or Brenna.

- **Van Camp Awards Report** (Diane/Sarah): Diane and Sarah will co-chair for this year.
- **Social Committee** (Sarah): Homecoming parade will be October 18th. Bree will check to see if Kelly and Katie are interested providing leadership for the event.
- **Social Media/Website** (Kirsten): Need to check to see if Kirsten is still interested in providing support.
- **Volunteer Committee** (Erica): Discussed need to get more volunteers engaged. Possible options: parent/coach meeting to discuss expectations. Possible options – fall and spring event. Possible connection with MSU Homecoming parade (October 18th)- and have skaters and parents make posters and skate. Looking at holding last weekend of September or 1st weekend of October.

New Business-

- **Future Meeting Schedule:**
 - Club Meeting Schedule: September 9th, October 7th, November 4th, December 2nd, January 6th, February 3rd, March 3rd, April 7th
 - Annual Meeting Date: May 4th (tentative)

Items for the Good of the Order

- **Sound System:** Discussed need for new sound system and need to have a discussion with the new general manager prior to Van Camp. Sarah and Bree volunteered to meet with the general manager.
- **Cleaning out the Club Room:** Need to create more space; discussed the need to keep financial records for 7 years. Discussed the need for scanning documents; and keeping them electronic for past 7 years.

Meeting Adjourned:

- The meeting adjourned at 8:46 pm. Approved by Sarah and seconded by Karen. Motion approved. Meeting adjourned.