



Lansing Skating Club
BOARD OF GOVERNORS MEETING Minutes
Tuesday, February 7, 7:00 pm, via Zoom

Voting Board Members:

Summer Minnick, President
Bree Anderson, Vice President
Erica Tobe, Secretary
Karen Schniers, Treasurer
Brenna Stotlemeyer, Pro Representative
Natalia Tiemann, Member at Large, Membership Chair (absent)
Macy Shroyer, Member at Large
Corie Costello, Member at Large
Vacancy, Member at Large

Appointed Positions:

Test Chair & Van Camp Chair, Jenifer VanZanten
Sanction Chair, Kirsten Miller-Zisholz (absent)
SafeSport Chair, Julie Karkosak (absent)
Van Camp Awards Chair, Nancy Simpson
Volunteer Chair, Erica Tobe

Guests: Josie Lam, Jo Seman, Sarah Capizzo, Josie Lam (new prospective board member)

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Meeting called to order at 7:05 pm by Summer and quorum confirmed. Bree (approved motion for minutes and consent agenda); Brenna (seconded). Motion for consent agenda and minutes from September, October, and December approved.

Summer welcomed Josie Lam and Jo Seman to the meeting. Josie is willing to fill a role on the board and Jo is a wonderful volunteer as well as with the Ladies Silver Blades and the Lansing Skating Club.

Old Business

Sectional/Pairs Final Update

- Waiting on final figures from the event from Meghan in regard to the final profit numbers.

Spinner selection

- Brenna shared that they are still working on final selection and working on final placement. Will send final invoice for payment. Spinner anticipated cost is \$3500 plus \$130 shipping. Looking at purchasing a large belt as well, which is an additional \$350. Approximate total cost is \$4000 (without attachment on Rink 2). Summer will talk with Jeff about insurance needs and locations.

Spring Banquet location

- Sarah shared a potential date of May 7th. Discussed potential location options. Options included Pizza House and Hannah Community Center. Discussed using caterer we used for Sectionals and VanCamp.

Committee Reports/Updates

Financial Report (Karen)

- Karen reviewed the final reports, provided from August 1 through present.
- Motion approved the financials by Bree; seconded by Brenna. Motion approved.

Membership Report (Natalia)

- No report at this time.
- Sarah shared that there may be an influx of new members.

Test Session Report (Jenifer)

- Jenifer shared that we have a test session coming up for VanCamp. We also have had some successful test sessions this winter. Summer shared that the test session ice cost has increased.

Van Camp Competition Committee (Jenifer or Nancy)

- **Registration:** Jenifer shared that we have 100 skaters registered with 148 starts. Anticipate increase of participants occurring. February 10th is the deadline for registration. Next steps are getting registration info by the deadline and t-shirt orders out to participants.
- **Officials:** All officials are confirmed and starting to look at travel plans. Nancy shared that Dana will coordinate travel/pick-ups of officials. Looking for a few people to help transport at the last minute. Summer and Brenna shared that they can be on-call, if needed.
- **Medical Coverage:** Brenna will be providing leadership. Looking to have one person to provide emergency medical services. Brenna volunteered to reach out to MSU Sports Med. Hours needed coverage include Friday: 8 am – 9 pm; Saturday: 8 am – 9 pm; Sunday: 8 am – 1 pm. LSC will provide free publicity, allow opportunities for sharing their flyers, and give free tickets for the ice show. Sarah also mentioned that she could reach out to a former skater.
- **T-Shirts:** Jenifer will work with Jojo on T-shirts. Coaches are selecting a quote for the back of the shirt.
- **Skater Gifts:** Diane is researching the bags to be used. VanCamp stickers have been ordered; Meghan is going to send the template for the bag tag (glitter option). Chocolate ladybugs will be ordered for the bag. Discussed not having water for everyone; but having water bottles available for people who need them. Josie will stuff the bags prior to the event.
- **Hospitality:** Final orders to be sent to the caterer closer to the date. Signs will need to be added for the food for ingredient listings. Jo will get the list of the needs for hospitality to Erica.

- **Volunteer:** Erica will add 100 mini water bottles to the list. Erica will send the volunteer list to Summer to send by the 12th. Erica will include a request for \$250 for Costco/Meijer gift cards at \$25 denominations.
- **Chair Transition:** Sarah asked if we needed to get additional volunteers to shadow to learn from the chairs. Nancy agreed this would be welcome. Sarah will see if she can find individuals to shadow.
- **Platform:** Bree shared she will talk with Jeff about setting up the platform.

Van Camp Awards Report (Nancy)

- No report.

Social Committee (Sarah/Erica)

- No report

Social Media/Website (Kirsten/Nancy)

- No report

Volunteer Committee (Erica)

- Bree volunteered to assist with building the schedule for volunteers. Erica will prepare and send to Summer.

New Business

Senior Banners

- Summer shared that the seniors are interested in senior banners. We have eight graduating seniors this year. Summer made a motion that LSC is supportive of purchasing senior banners and will follow up with board via email between now and next meeting to approve price is reasonable. Bree seconded. Discussed need that seniors be active full member of the Lansing Skating Club to receive a banner. Motion approved.

Ice Show Contribution

- Request for Ice Show Contribution. Bree suggested we raise the donation amount to \$1,500. Karen asked that we ask for an itemized invoice, so we have back up for costs. Erica shared that if additional funds are needed, the board provide additional support. Board will vote via email; asking Erin to put an itemized invoice together for up to \$2000, if needed.

Code of Conduct violation

- Summer shared that there was a code of conduct violation. Summer reviewed our code of conduct, as well as Skate Safe. Summer is working with Erin, as Skating Director, and documenting the situation, per our Code of Conduct guidelines. Summer will remind membership about our Code of Conduct in future correspondence. Discussed providing a reminder at the membership meeting of a general overview of our rules and code of conduct guidelines.

Board vacancy

- Summer introduced Josie Lam as a potential new member. Bree made a motion to fill the vacant position; Brenna seconded the motion. Motion approved.

Items for the Good of the Order

- Sarah suggested doing a demo hour at the end of VanCamp on IJS if time allows.
- Sarah also mentioned some seminar ideas for the summer including one focused on mindfulness, healthy bodies, parent talk, fueling, etc. Sarah will talk with the coaches on topics.

Next meeting is Tuesday, March 7th at 7:00 pm

Meeting adjourned at 9:28 pm