



Lansing Skating Club
BOARD OF GOVERNORS MEETING MINUTES
Tuesday, September 27, 7:00 pm, via Zoom

Voting Board Members:

Summer Minnick, President
Bree Anderson, Vice President
Erica Tobe, Secretary
Karen Schniers, Treasurer (absent)
Brenna Stotlemeyer, Pro Representative
Natalia Tiemann, Member at Large, Membership Chair
Macy Shroyer, Member at Large
Bobbie Plattenberg, Member at Large (absent)
Corie Costello, Member at Large (absent)

Appointed Positions:

Test Chair/Van Camp Chair, Jenifer VanZanten
Sanction Chair, Kirsten Miller-Zisholz
SafeSport Chair, Julie Karkosak (absent)
Van Camp Awards Chair, Nancy Simpson

Guests: Jo Seman (Ladies Silver Blades); Meghan Ziemer (Greater Lansing Sports Authority)

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Meeting called to order (7:09 pm) by Summer and quorum confirmed. Bree (approved motion for minutes and consent agenda); Brenna (seconded). Motion for consent agenda and minutes from August 17, 2022 approved.

New Business

Electronic Votes prior to the meeting: Confirmed approval of electronic votes as proposed by an email from Sarah and Nancy. Erica approved Van Camp email changes as emailed by Sarah and Nancy; seconded by Bree. Motion approved.

Sectional/Pairs Final Update and Open Items: Meghan provided an update.

- EMS has been set up and is ready.
- Officials: Officials schedule has been shared and was sent to Bree and Corie. US Figure Skating has provided a form for travel needs for officials. Headquarter hotel for officials is the Best Western in Okemos (and officials will receive full hot breakfast at hotel). Lunch and dinner will be served at rink. Hotel to rink transportation will be Best Western van.
- Credentials: Officials and coaches credentials will have a designated name and will be required to share their license. Volunteers will have safe sport identifications on credentials. Skater gifts will be bag tags that will also serve as credentials.
- Gifts: Official's gifts will be covered by GLSA.
- Hospitality: Summer and Erin will help with official hospitality at the rink. Lunch and dinner meals will be catered. Official hospitality and rink decorations will be supported by Natalia. Brenna will coordinate coaches hospitality. Summer will inventory leftover inventory; Meghan will ask for gift cards for extra needs and ask for paper products.
- Signage: Meghan is working on this and will be updated with verbiage for Skate Safe
- Skater Gifts: Bag Tag, Oreo from Fabiano's, laptop sticker, and water bottle
- Admissions: no complimentary chaperone passes; will sell all event and day passes; senior and children passes; volunteers will be complimentary for day they assist
- IJS: IJS system has been reserved

- Program: Erin is designing program; pre-purchase only option for hard copy of the program. Will have free download for program (link posted on website)
- Practice Ice: No official practice ice at the event.
- Rink Set Up and Vendors: Meghan provided an update. Photographer will be Melanie Heaney.
- Medical: MSU Sports Med will provide support.
- Schedule: Meghan is waiting on the schedule and is working on Volunteer Spot.

Committee Reports/Updates

Financial Report (Karen/Summer): Financial reports sent out via email by Summer and prepared by Karen. Bree made a motion to approve the financial statements, seconded by Macy. Motion approved. Karen filed an extension to submit taxes.

Van Camp Competition Committee (Jenifer or Nancy): Nancy has updated the responsibility listing; Bree and Erica will work to recruit volunteers. Jenifer has emailed US Figure Skating for applications for solo dance and excel. Officials are confirmed. Test session will be held in conjunction with the event.

Social Committee (Sarah): No update

Social Media/Website (Kirsten/Nancy): No update

Volunteer Committee (Erica): No update (will send request for volunteers for Van Camp)

Old Business

New Stairs/Platform for events: Thank you to Bree's husband Jeff for providing support and building the platform.

Championship Series gifts/exhibition: Corie will purchase water bottles for championship series exhibitors and international competitor. Summer and Erin are working on an exhibition date for athletes.

Items for the Good of the Order

- **Membership Approval:** Two new introductory members were presented. Bree made a motion, Summer seconded. Motion Approved.

Next meeting: October 19, 2022 at 7 pm EST

Meeting Adjourned 8:20 pm EST

Respectfully submitted,
Erica Tobe, Secretary