



Guidelines for US Figure Skating Test Sessions at Lansing Skating Club (LSC)

Test Applications: Please make sure your test application is filled out via EntryEeze completely and accurately.

USFS Membership: Your US Figure Skating membership must be active at the time of testing and you must be a member in good standing at your home club.

Payment: All fees due must accompany the test application and are paid directly through EntryEeze.

Refunds: Test fees will not be refunded if the test applied for is not taken, including contingency tests, unless the test is cancelled by the home club.

Special Requests: Any special requests for scheduling on test day should be noted in writing and sent to the Test Chair. We may or may not be able to honor a request, but we will try when possible.

Priority for Testing: If there are more test applications than the test schedule allows, applicants will be admitted to the test session in the order in which their test application is received into the EntryEeze system. Home Club applications timely received have priority over out-of-club members. Late applications may be accepted if the schedule permits.

Schedule: The test schedule will be posted as soon as it becomes available. This is usually one week prior to the test session. An email will be sent via EntryEeze to all registered skaters and coaches, based on the information provided at the time of registration. Testers are advised to recheck the schedule the day before testing as sometimes late changes are unavoidable.

On Test Day: Please arrive at the rink approximately one hour prior to your scheduled warm-up time in case last minute changes must be made or in case the schedule is running ahead.

Judges' Sheets: Copies of the judging sheets, with the passing certificate when appropriate, will be delivered to the skater's coach as soon as all scores are checked and recorded. Remember the judges are here to help you improve. If a comment is unclear, your coach may request clarification or additional feedback from the judges.

Out-of-Club Members: If LSC is not your home club, you must have written permission from your home club Test Chair to test outside your club, per USFS Test Session Rule 4108. You may use the form below or the Standard Permission Form available online at www.usfigureskating.org.

LSC members wishing to test at another club must obtain written permission from the LSC Test Chair BEFORE signing up for the out-of-club test.



Lansing Skating Club Permission

to Test Out-of-Club Form

In order for a skater to participate in a U.S. Figure Skating Test Session at a club other than his/her home club, this form must be completed by the Test Chair or an officer of the skater's home club and sent to the club hosting the event.

Lansing Skating Club test sessions are held at:

**Suburban Ice Arena
2810 Hannah Blvd.
East Lansing, MI 48823**

This form may also be scanned and emailed to Jenifer VanZanten at vanzanten5@att.net.

This letter certifies that _____ is a member
in good standing of _____

(skater's home club) and is eligible to take the following tests on the date of the application:

Test Chair or Club Officer's Signature: _____ **Date:** _____

Coach's Signature: _____ **Date:** _____

* Please direct any questions to Jenifer VanZanten at: vanzanten5@att.net