



### 2020 EGL Non-Qualifying Competition

Hosted by: Lansing Skating Club, Greater Lansing Sports Authority & Suburban Ice East Lansing

October 6-8, 2019

Sanction #: 28807

The 2020 EGL Non-Qualifying Competition will be conducted in accordance with the rules and regulations of U.S. Figure Skating, as set forth in the current rulebook, as well as any pertinent updates that have been posted on the U.S. Figure Skating website.

This competition is open to all eligible, restricted, reinstated or readmitted persons as defined by the Eligibility Rules, and who are currently a registered member of a U.S. Figure Skating member club, a collegiate club or an individual member in accordance with the current rulebook. Please refer to the current rulebook for non-U.S. Citizens.

#### **EVENTS OFFERED:**

**Well Balanced Programs:** Preliminary Free Skate, Pre-Juvenile Free Skate and Open Juvenile Free Skate

**Excel Programs:** Excel Preliminary Plus, Excel Pre-Juvenile Plus, Excel Juvenile Plus, Excel Intermediate, Excel Novice, Excel Junior, Excel Senior

**Final Rounds:** Will be held for Well Balanced Programs events with more than one group, and for Excel events with more than one group \*IF TIME PERMITS\*

**SEE CURRENT RULEBOOK OR CLICK [HERE](#) FOR CURRENT RULES AND REQUIREMENTS**

#### **FREE SKATE & SHORT PROGRAM SINGLES**

[Excel Free Skate \(new for 2018-19 season\)](#)

[Singles Well Balanced Free Skate \(No Test - Senior\)](#)

#### **JUDGING SYSTEM:**

The International Judging System (IJS) will be used for all events.

#### **ELIGIBILITY/TEST LEVEL:**

**Test level:** Competition level is the highest test passed as of the entry deadline, in the discipline the skater is entering. Entrants

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may skate one level above that for which they qualify, but they may not skate down in any event.

**Age restrictions/requirements:** Singles free skate events (Well Balanced Program) have the following requirements.

Juvenile: Girls – 12 years or younger; Boys – 13 years or younger  
Open Juvenile: Girls – 13 years or older; Boys – 14 years or older  
Intermediate must be under the age of 18

Skaters entering pre-juvenile and lower events will be divided as closely as possible by age, should the number of entries warrant more than one group.

**ENTRIES:**

Entries will only be accepted online via EMS at [www.usfsaonline.org](http://www.usfsaonline.org). Online registration opens July 15, 2019 at 12:01AM EST and closes September 1, 2019 at 11:59PM EST. Skaters wishing to register for the competition will need their U.S. Figure Skating member number and password.

**ENTRY FEES:** The entry fee for the 2020 EGL Non-Qualifying Competition is \$175 per skater. This fee includes: the skater's event, a digital download video of their performance, an event gift, a program, an event pin, one complimentary chaperone credential and one complimentary coach credential.

All EMS registration fees are credit card only and include a 3% processing fee paid by the skater.

**FOREIGN SKATERS:**

Non-U.S. skaters intending to register for this competition must set up a non-member account prior to registering for the competition ([click here for HOW TO](#)). This can be done by choosing the "Non-Member? Create Account" option on the [Members Only](#) login page.

**REGISTRATION INSTRUCTIONS:**

1. Go to [www.usfsaonline.org](http://www.usfsaonline.org)
  - a. For best experience, the Google Chrome browser is recommended
2. Enter your U.S. Figure Skating or Learn to Skate Member number and password
  - a. If you need assistance with your member number and password, contact Member Services at [memberservices@usfigureskating.org](mailto:memberservices@usfigureskating.org).
3. Click the blue EMS button
4. Click "Competition Registration"
5. Choose "2020 Eastern Great Lakes Non-Qualifying Competition" from the list of competitions.
  - a. If you need assistance completing your registration, contact [productsupport@usfigureskating.org](mailto:productsupport@usfigureskating.org).

**EMS SKATER PORTAL:**

Once online registration has been completed, skaters will gain access to the EMS Skater Portal for this competition. This is where you will manage music and PPC upload as well as purchase practice ice, view the competition schedule (once available) and update coach information. To access your skater portal, click the **BLUE** Event Management System button on the [Members Only](#) landing page then select the competition name from options at the bottom of the screen.

**REFUND POLICY:** Entry fees will not be refunded after the entry deadline which is 11:59PM EST on September 1, 2019 unless no competition exists or the event is canceled. There will be no refunds for medical withdrawals.

**SCHEDULE:** Competitors may be scheduled on any day or time for the announced dates of the competition. The competition and practice ice schedule will be available via EMS as soon as possible after the close of entries. All participants will be notified via email once available.

**FACILITIES:** The competition will be held at Suburban Ice East Lansing – 2810 Hannah Blvd. East Lansing, Michigan 48823 (517) 336-4272 [www.suburbaniceeastlansing.com](http://www.suburbaniceeastlansing.com). Both rinks are 85' x 200' with rounded corners and will be used for practice ice as well as serving as the competition surface. Suburban Ice has free parking, a concession stand, vending machines, an ATM, pro shop and dressing rooms/locker rooms available for competitors.

**MUSIC UPLOAD:**

**DEADLINE: 11:59PM EST on September 15, 2019.** All competition music must be electronically submitted via the EMS Skater Portal through the Music & Program Content tab no later than September 15, 2019. Failure to submit by the deadline will result in an automatic \$10 fee. All music must meet the following criteria. If you have questions about what format you have, please contact your coach and get a new version of your music that meets the criteria listed below.

**EMS MUSIC UPLOAD HOW TO:** [CLICK HERE](#)

*If you need assistance, email [productsupport@usfigureskating.org](mailto:productsupport@usfigureskating.org)*

**MUSIC CRITERIA:**

- File Format: MP3 (only format EMS will accept)
- Bit Rate: 192 kbps or higher and Sample Rate: 44,100 kHz
  - This will be verified by the music chair and they may request you upload a corrected file
- Leaders and trailers (the silence or "dead space" before and after the actual start and end of the program music) may not exceed two (2) seconds. We prefer that there be NO leaders or trailers at all. Excessive leaders and trailers may disrupt the playing of the music during competition.

Competitors must also bring a copy of their competition music on CD as a backup in case of technical difficulties and must be available rink side during the competition. Only CDs (standard CD-R format only) will be accepted for backups and must be clearly marked with the competitor's name, event, and running time.

**LIABILITY:** U.S. Figure Skating, Greater Lansing Sports Authority, Lansing Skating Club, and Suburban Ice East Lansing accept no responsibility for injury or damage sustained by any participant in this competition. This is in accordance with Rule 1600 of the official U.S. Figure Skating Rulebook.

**PLANNED PROGRAM CONTENT (PPC):**

**DEADLINE: 11:59PM EST on September 15, 2019**

Competitors participating in IJS events must submit their PPC via the EMS Skater Portal no later than September 15, 2019. Program content must be entered under the Music & Program Content tab of your EMS for this competition.

**EMS PPC UPLOAD HOW TO:** [CLICK HERE](#)

*If you need assistance, email [productsupport@usfigureskating.org](mailto:productsupport@usfigureskating.org)*

**CREDENTIALS:** Credentials must be worn at all times around the arena by skaters, coaches, and chaperones. Please fill out the form in advance on [www.eglregionals.com](http://www.eglregionals.com). One coach and one chaperone credential are free. Additional coach and chaperone credentials are \$35.

**ADMISSIONS:** All event tickets are \$35; Seniors (65+) \$25. Daily passes may be purchased at the door. \$10 per day; \$5 seniors (65+) and after 5pm; children under 10 free.

**PROGRAM:** We pride ourselves on the quality of our souvenir program, but it can only be as good as the information that is provided. Please fill out all of the necessary information and provide a photo (head shot) to Erin Banner at [eglrprogram@gmail.com](mailto:eglrprogram@gmail.com) no later than September 1, 2019. Detailed instructions with a link to the email address will be available on the event website. Submission of a competition entry automatically grants permission to use all accompanying information, including photographs for publicizing this Non-Qualifying Competition. Programs will be available for purchase onsite for \$12.

**REGISTRATION DESK:** The 2020 EGL Non-Qualifying Competition will be held at the tail end of the 2020 Eastern Great Lakes Regional Singles and Midwestern Sectional Dance Challenge. Registration will open on Saturday October 5<sup>th</sup>, one to two hours before the first event and run through the last event of the day. Registration will be located at skate rental near rink two. Please register at least one hour prior to the scheduled time of your event.

**LOCKER ROOMS AND CHANGING AREAS:** Please click here to review the [Locker Rooms and Changing Area policy](#). More detailed information can be found in the [SafeSport Handbook](#).

**PRACTICE ICE:** All practice ice will be available for purchase online through the EMS Skater Portal. Practice ice will be sold in 20 minutes slots for \$15 per session pre-purchased or \$20 after September 1, 2019. A timeline for practice ice sales periods will be available for viewing on the Main page of your skater portal. All skaters are encouraged to purchase practice ice through EMS on their mobile devices! For additional information regarding practice ice offerings, visit our competition website. **THERE IS NO REFUND FOR PRACTICE ICE SESSIONS EVEN IF NOT USED.**

**PHOTO/VIDEO:** Photo and video will be provided by KRPhotogs Photography LLC - <http://www.krphotogs.com/> . They will be available throughout the event for you to purchase photos and will have a table set up in the lobby of the rink.

**AWARDS:** Medals will be presented to athletes in 1<sup>st</sup> through 4<sup>th</sup> place, in both initial and final rounds. Awards will be presented at times designated on the official bulletin board.

**OFFICIAL NOTICES:** An official bulletin board will be maintained outside of the Registration Desk. It is the responsibility of each competitor, parent and coach to check the bulletin board frequently for any schedule changes and/or additional information. A tentative schedule of events will be posted prior to the competition.

**TEST CREDIT:** Skaters that meet the requirements for test credit may request their test credit forms at registration for \$5 per test credit packet. Forms must be picked up at the registration desk prior to the end of the competition.

#### **IMPORTANT NOTICE FOR ALL COACHES:**

To be a credentialed coach at a sanctioned nonqualifying competition, coaches must be included within a skater's registration or updated through their EMS Skater Portal. All coach compliance is verified via EMS and is connected to the U.S. Figure Skating database. For additional information with regard to the EMS Coach Portal, click [here](#).

#### **Coaches of U.S. Figure Skating athletes:**

- Current member in good standing with U.S. Figure Skating
- Completed background check (green light status)
- Completed SafeSport Training\*
- Continuing Education Requirements (CERs) for the 2019-2020 Competition Season
- Proof of current general liability insurance with limits of \$1 million per occurrence/\$5 million aggregate.

#### **Coaches of Compete USA athletes:**

- Learn to Skate USA Instructor membership OR U.S. Figure Skating full membership
- Completed SafeSport Training\* (for coaches 18 years old and over)
- Completed background check (green light status) (for coaches 18 years old and over)
- Learn to Skate USA Instructor Certification completed (for coaches under 18 years old)

\*SafeSport training is available through <http://www.usfsaonline.org> for full members of U.S. Figure Skating (through Learn to Skate USA portal for instructors). There is no cost to this training and certification is valid for 2 seasons

The LOC will have a list of compliant coaches via EMS, verified through the U.S. Figure Skating database who are approved to receive a credential at the competition. Coaches will need to check in at the event registration desk and show a government issued photo I.D. to receive a credential.

If a coach cannot provide a photo I.D. and is not on the list or cannot produce the necessary documents, he or she will not be allowed a credential. There can be no exceptions to this policy.

For more information regarding Coach Compliance, please visit:  
<http://usfsa.org/content/Coaches%20Requirements%20Chart.pdf>

**CONTACT INFO:** If you have questions, please contact:

Meghan Ziehmer – Competition Chair  
[mziehmer@lansing.org](mailto:mziehmer@lansing.org)  
(517) 377-1425

**ADDITIONAL INFORMATION:**

**OFFICIAL HOTEL ACCOMMODATIONS:**

- Please make your reservations early to guarantee you have the necessary room(s). The hotels closest to the rink will fill up well in advance so book well in advance.
- View and book online: <https://pse.tournamenthotels.com/pse/Event/2856>
- All hotel information may also be viewed on the event website – [www.eglregionals.com](http://www.eglregionals.com)

**AIRPORT INFORMATION:**

- Detroit Metro International Airport (DTW) is served by the majority of U.S airlines. The airport is approximately 85 miles from Suburban Ice East Lansing and it takes approximately 1 hour 30 minutes to get to the host arena. Car rental desks are available at the airport for your convenience.
- Lansing/Capital Area Airport (LAN) is located approximately 11 miles from Suburban Ice East Lansing and it takes approximately 25 minutes to get to the host arena. Car rental desks are available near baggage claim. Please refer to each area hotel to determine whether or not a shuttle service is available.
- The Transportation Security Administration (TSA) of the U.S. Department of Homeland Security has strict guidelines for transporting sports equipment and currently ice skates are allowed in carry on baggage. For complete information on the most up to date enhanced security procedures please visit [www.tsa.gov](http://www.tsa.gov)

**MERCHANDISE:**

- Event merchandise will be available from Northwest Design for pre-purchase as well as at the arena. Please note that some items will only be available for pre-purchase. Please visit the event website for a link to the online merchandise store.

**WEBSITE:** [www.eglregionals.com](http://www.eglregionals.com)

**TENTATIVE SCHEDULE:**

- Saturday October 5<sup>th</sup> – Limited Practice Ice Available
- Sunday October 6<sup>th</sup> – Practice Ice and Events Begin
- Monday October 7<sup>th</sup> – Tuesday October 8<sup>th</sup> – Events

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